

GOLDEN RULES FOR LIVING

- If you open it -- close it
- If you turn it on -- turn it off.
- If you unlock it -- lock it.
- If you move it -- put it back.
- If it belongs to someone else -- get permission to use it
 - If you borrow it -- return it.
- If you don't know how to operate it -- leave it alone.
 - If you use it -- take care of it.
 - If you break it -- admit it.
- If you can't fix it -- call someone who can.
 - If you mess it up -- clean it up.
- If it's none of your business, don't ask questions.

